



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

16 Apr 2026

DIVISION MEMORANDUM

No. 198 s. 2026

**DEVELOPMENT AND QUALITY ASSURANCE OF PROFESSIONAL DEVELOPMENT
DESIGNS AND LEARNING MATERIALS FOR TEACHERS AND SCHOOL LEADERS**

To: Assistant Schools Division Superintendent
Chiefs, CID, and SGOD
Education Program Supervisors
Public Schools District Supervisors/ Coordinators
Elementary and Secondary Schools Heads
All Others Concerned

1. The Schools Division of Batangas Province, through the Schools Governance Operations Division – Human Resource Development Section (HRDS), recognizes the need to strengthen the competencies of teachers and school leaders to ensure the delivery of quality basic education. In response to evolving educational demands, the Development and Quality Assurance of Professional Development Program Designs and Learning Packages aims to build the capacity of program proponents in designing, reviewing, and managing responsive, evidence-based professional development programs aligned with national standards. This initiative supports compliance with Department of Education (NEAP) standards and Professional Regulation Commission (PRC) requirements under Republic Act No. 10912, while promoting access to quality professional learning opportunities. It also aligns with DepEd Order No. 11, s. 2019 and DepEd Order No. 001, s. 2020, and seeks to institutionalize a systematic quality assurance process for PD programs and learning packages. A 3-day live-in workshop will be conducted on April 21–23, 2026, at NDN Resort and Events Center, Brgy. Aya, Talisay, Batangas.

2. This activity aims to strengthen the capacity of division and school personnel in the Schools Division of Batangas Province to develop and ensure the quality of professional development program designs and learning packages aligned with NEAP recognition standards and Continuing Professional Development (CPD) requirements.

Specifically, it aims to:

- Enhance the knowledge and skills of identified personnel in designing professional development programs and learning packages aligned with NEAP standards and PRC requirements.




Address: Provincial Sports Complex, Bolbok, 4200 Batangas City
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- Review and critique pre-developed professional development program designs and learning packages for teachers and school leaders based on Department of Education quality assurance guidelines.
 - Revise and finalize quality-assured professional development program proposals and learning packages to ensure readiness for Division/NEAP recognition and CPD accreditation.
3. The participants in this activity are the Professional Program Proponents from the SDO, including Education Program Supervisors, SEPS, EPS II, Public Schools District Supervisors, and Learning and Development Coordinators (see attached list).
4. The participants are required to bring laptop, extension cord, personal maintenance medications, and their developed PD Program Designs and Learning Materials for quality assurance and certification.
5. The activity will start at 8:00 AM on April 21, 2026. The first meal to be served will be breakfast.
6. Expenses to be incurred for this activity shall be charged against the HRTD Fund, while transportation expenses shall be charged against the SDO/School MOOE, subject to existing accounting and COA rules and regulations.
7. This Memorandum shall serve as the Travel Authority for the participants, Program Management Team (PMT), and Technical Working Group (TWG) members.
8. Immediate dissemination and strict compliance with this Memorandum are highly expected.


MARITES A. IBAÑEZ, CESO V
Schools Division Superintendent



Encl.: As stated

Reference: N/A

To be indicated in the Perpetual Index under the following subject:

Issuances: Division Memorandum

ECS/Development and Quality Assurance of Professional Development Program Designs and Learning Materials for Teachers and School Leaders/R2-151086/ 04/16/2026



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Attachment

**Development and Quality Assurance of Professional Development Program Designs
and Learning Materials for Teachers and School Leaders**
April 21-23, 2026

PARTICIPANTS

NO.	SUB- OFFICE/School	NAME	POSITION
1	CALATAGAN/ Angelita Zobel ES	Dr. Janet G. Apolinar	Principal II
2	TUY	Ronaldo L. Sevilla EdD	PSDS
3	LIAN	Pedro D. De Los Reyes EdD	PSDS
4	NASUGBU EAST	Avelina O. Gaa	PSDS
5	NASUGBU WEST	Gregorio D. Meneses EdD	PSDS
6	BALAYAN EAST/ Lanatan MuntingTubig ES	Aida S. Cudiamat	Principal IV
7	BALAYAN WEST	Placida G. Dela Vega, EdD	PSDS
8	LEMERY	Avelino B. Mortel	PSDS
9	TAAL	Conie C. Hernandez	PSDS
10	SAN LUIS	Aniano I. Hernandez, EdD	PSDS
11	SAN PASCUAL	Bernarda M. Reyes EdD	PSDS
12	BAUAN EAST	Emiteria B. Villamor Ed.D.	PSDS
13	BAUAN WEST	Aurelia A. Aguila	PSDS
14	MABINI	Luisito L. Cantos	PSDS
15	LOBO	Julita E. Ilagan EdD	PSDS
16	TINGLOY	Rodrigo S. Castillo, EdD	PSDS
17	AGONCILLO	Maria Melissa M. Ariola	PSDS
18	ALITAGTAG/Alitagtag NHS	Dennis N. Mendoza	OIC – School Head
19	BALETE/ Palsara ES	Michael L. Valencia	Prinipal II
20	CUENCA	Baby Janet U. Dimailig EdD	PSDS
21	SAN NICOLAS	Andrea M. Hernandez EdD	PSDS
22	STA. TERESITA	Antonio M. Ilagan, PhD	PSDS
23	TALISAY	Ginalyn U. Macaraig, EdD	PSDS
24	LAUREL	Dr. Benilda N. Navarro	PSDS
25	MALVAR	Dr. Agrifina A. Dirain,	PSDS
26	MATAASNAKAHOY/ Mataasnakahoy SHS	Sonia L. Dimayuga	Principal II
27	TAYSAN/Laurel ES	Levi M. Perez	Asst. School Principal II
28	PADRE GARCIA	Braulio B. Napenas, Ed.D	PSDS
29	IBAAN	David M. Nuay, PhD	Chief EPS CID/ OIC-PSDS
30	ROSARIO EAST/ Palakpak ES	Janice B. Dimatulac	Principal I
31	ROSARIO WEST	Dr. Orlie G. Del Mundo	PSDS



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32	SAN JOSE	Joel B. Lubis PhD	PSDS
33	SAN JUAN EAST	Dr. Elienor D. Peña	PSDS
34	SAN JUAN WEST	Sarah S. Saguin	PSDS
35	CALATAGAN/Santiago Zobel ES	Lorena H. Languitan PhD	Principal II
36	TUY/ Gregoriop Agoncillo ES	Edelene A. Camilon PhD	Principal II
37	LIAN/ Matabungkay ES	Caroline L. Faminiano PhD	Principal II
38	NASUGBU EAST/ Nasugbu East CS	Marissa C. Betchaida	Principal IV
39	NASUGBU WEST/ Balaytigue ES	Michael T. Villaluna	Principal I
40	BALAYAN EAST/ Dao ES	Ernesto S. Piñano	School Principal I
41	BALAYAN WEST/ Balayan West CS	Rosalinda V. Sanchez, EdD PhD	Principal IV
42	LEMERY / Lemery Pilot ES	Louie L. Alvarez	Principal IV
43	TAAL/ Taal CS	Loida P. Rosales, EdD	Principal IV
44	SAN LUIS/ San Luiss CS	Romana M. Hernandez	Principal III
45	SAN PASCUAL/ Saan Pascual CS	Nina D. Dimaculangan	Principal IV
46	BAUAN EAST/ Manghinao ES	Edna C. Ilagan	Principal III
47	BAUAN WEST/ San Diego ES//Saan Pablo ES	Myla H. Gonzalvo	HT III
48	MABINI/Mabini CS	Gilma C. porley	Principal IV
49	LOBO/Lagadlarin/Olo-Olo ES	Angelica V. Marasigan	Principal III
50	TINGLOY/ Sto. Tomas ES	Jean B. Evangelista	Principal II
51	AGONCILLO/ Coral na Munti ES	Marcelina M. Hernandez	Principal III
52	ALITAGTAG/ Muzon ES	Erwin D. Marasigan, PhD	Principal I
53	BALETE/ Balete CS	Evangeline L. Ocampo EdD	Principal II
54	CUENCA/ Ibabao ES	Edith G. Soriano	Principal II
55	SAN NICOLAS/ San Nicolas CS	Susana E. Casalme	Principal III
56	STA. TERESITA/ Sta. Teresita CS	Mylene B. Bathan	Principal III
57	TALISAY/ Quiling ES	Edna Y. Ortilla	Principal III
58	LAUREL/ Sta. Maria ES	Tomasa A. Garcia	Principal III



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59	MALVAR/ Miguel Aranda Mem. ES	Marisa M. Garcia	Principal III
60	MATAASNAKAHOY/ Paaralang Elementarya ng Loob	Kamille L. Garcia	Principal I
61	TAYSAN/ Mabayabas ES	Marilou B. Escala	Principal I
62	PADRE GARCIA/ Bawi ES	Juliet J. Dimaculangan	Principal II
63	IBAAN / Sto. Nino ES	Lucila M. Caringal	Principal II
64	ROSARIO EAST/ San Carlos ES	Mylene Z. Abaja	Principal II
65	ROSARIO WEST/ Rosario West CS	Dr. Imelda C. Tapero	Principal III
66	SAN JOSE/ Padre Imo Luna MES	Irene B. Nakpil	Principal IV
67	SAN JUAN EAST/	Leilani D. Maulion	Principal II
68	SAN JUAN WEST	Neorilyn G. Salapare	Principal I
69	CALATAGAN/ Calatagan NHS	Philip Adrian A. Tenorio	Principal I
70	TUY/ Jose Lopez Manzano NHS	Maricel D. Mercado PhD	Principal III
71	LIAN/ Lian NHS	Maria Elizabeth S. Andino Phd	Principal III
72	NASUGBU EAST/ Banilad NHS	Melanie A. Alegre	Principal IV
73	NASUGBU WEST/ Pantalan SHS	Ron Ronald A. Cloma PhD	OIC-Assistant School Principal II
74	BALAYAN EAST/Bakayan ES	Marivic B. Velaquez	Head Teacher VI
75	BALAYAN WEST/San Piro NHS	Analyn M. Baylosis	HT II
76	LEMERY/Payapa SHS	Niña Grace T. Aquino	ASP II
77	TAAL/ Taal SHS	Ritchell G. Serrano	Principal II
78	SAN LUIS/ Sta. Monica NHS	Marites C. Bonifacio	Principal III
79	SAN PASCUAL/ San Pascual NHS	Atena A. Rivera	Principal IV
80	BAUAN EAST/Sta. Maria San Pedro ES	Rianita S. Pasigpassigan	Principal IV
81	BAUAN WEST/ Bauan Tech HIS	Dulce Amor M. Abante	Principal IV
82	MABINI/ Mabini NHS	Lisa M. Garcia	Head Teacher II
83	LOBO/ Balibago-Biga NHS	Lucia C. Garcia	Principal I
84	TINGLOY/ Papaya NHS	Ramona N. Garcia	Principal II



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85	AGONCILLO/Agoncillo NHS	Maria Josefa E. Bolilan	Principal I
86	ALITAGTAG/ Alitagtag SHS	Erlene Martinez	Principal II
87	BALETE/ Balete NHS	Catherine V. Gonzales	Principal III
88	CUENCA/ Fermin La Rosa NHS	Annabelle E. De Roxas	Principal IV
89	SAN NICOLAS/ San Nicolas IHS	John D. Agdan	Principal III
90	STA. TERESITA/ Sta. Teresita NHS	Melani L. Higuit, EdD	Principal IV
91	TALISAY/ Talisay SHS	Lorena M. Polon	Head Teacher III
92	LAUREL/ Placido T. Amo SHS	Lanny A. Tolentino	Principal II
93	MALVAR/ MSAT	Maria Celita B. De Leon	Principal IV
94	MATAASNAKAHOY/ Mataasnakahoy NHS	Marivic M. Dimaculangan	Principal IV
95	TAYSAN/ Taysan SHS	Christian A. Africa, PhD	Assistant Principal II
96	PADRE GARCIA/ Bukal INHS	Don Carlo Gollena	Principal I
97	IBAAN/Dr. Juan A. Pastor INHS	Jocelyn M. Manset	Principal IV
98	ROSARIO EAST/ Macalamcam B NHS	Nida A. Ilagan, EdD	Principal I
99	ROSARIO WEST/ Rosario INHS	Maria Sonia Hernandez	Principal III
100	SAN JOSE/ Taysan San Jose INHS	Thelma A. Pascua	Principal IV
101	SAN JUAN EAST/ Calubcob I NHS	Julyve D. Untalan	Principal II
102	SAN JUAN WEST/ Sampiro ISHS	Jocelyn P. Arquillo	Principal II
103	SAN PASCUAL / Bayanan NHS	Apoll Joy C. Silang, PhD	Principal I
104	CALATAGAN/ Jose Caisip ES	Melanie V. Torres	Principal II
105	SAN JUAN EAST/San Juan East CS	Gemma C. Dimaculangan	Principal II
106	LEMERY/ Payapa ES	Aireen V. Hernandez	Principal II
107	MALVAR/ Santiago Malvar SHS	Boyet G. Cabutihan	Principal I
108	SAN JUAN WEST/Buhay na Sapa ES	Vilma T. De Veluz	Principal II
109	SDO	Atty. Karen M. Salimo	Legal Officer III
110	SDO	Lou C. Panaligan	AO V
111	SDO	Marian L. Arias, EdD	EPS



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112	SDO	Cora V. Samson	SEPS
113	SDO	Anabel E. Magalona	SEPS
114	SDO	Noah P. Duque	EPS II



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Members	MARIO B. MARAMOT, PhD OIC – Chief EPS - SGOD DAVID M. NUAY, PhD Chief EPS _ CID

PROGRAM MANAGEMENT TEAM & TWG

1	Dr. Nenita A. Adame	PSDS	SDO	Assessor/RP
2	Dr. Mary Jane M. Gonzales	PSDS	Alitagtag	Assessor/RP
3	Dr. Movita O. Cruzat	Principal IV	As-Is Integrated School	Assessor/RP
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7	Dr. Lucky May L. Pasia	PSDS	Rosario East S	Assessor/RP
8	Evelyn C. De Sagun	SEPS	SDO - SGOD	Proponent
9	Leoncia B. Maramot	EPS II	SDO-SGOD	Logistics/ Secretariat
10	Arnel B. Catapang	ADAS II	SDO - SGOD	Secretariat
11	Jessa S. Guerra	EPS II	SDO - SGOD	QAME Associate
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14	Hector A. Capua	HTI	Doña Maria L. Platon School of Agriculture	ICT



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15	Michelle B. Mozo	Nurse	Wenceslao Trinidad MNHS	Health Officer
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